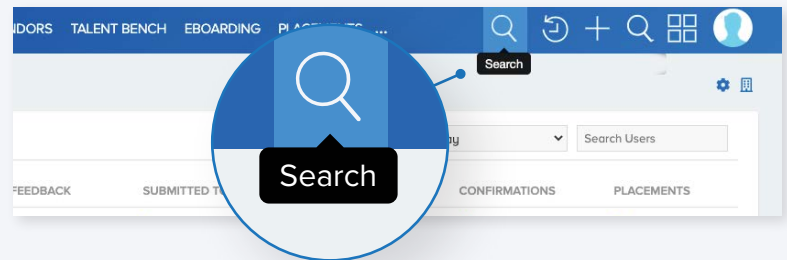


Global Search

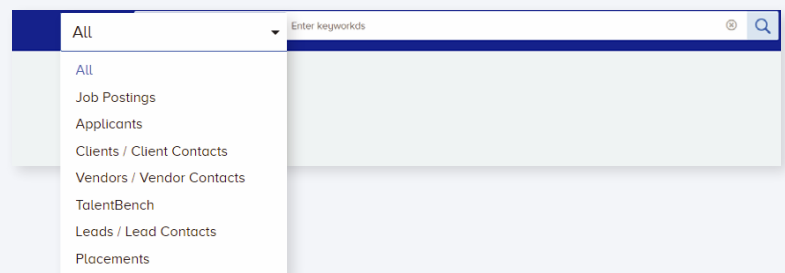
Search your entire database, for anything you need. CEIPAL's Global Search indexes the information in all modules, so recruiters can easily sift through piles of data to find exactly what they're looking for.

How do I use it?

- 1 Click the "search" icon at the top of your dashboard.



- 2 Select which module you need to search through. Or, if you're not sure, just select **All**.



- 3 Enter your keywords.



- 4 Get your results!

